

BRADFIELD PARISH COUNCIL

To: All members of Bradfield Parish Council

You are hereby summoned to attend the following meeting of Bradfield Parish Council. If you are unable to attend, please send your apologies to the clerk.

Notice of Meeting

Date: Tuesday 7th November 2023

Time: 7.30pm

Location: Committee Room, Bradfield Village Hall, Southend Road, Bradfield Southend.

Helen Pratt

Helen Pratt – Clerk to Bradfield Parish Council

2nd November 2023

Agenda

- 1 To receive apologies for absence.
- 2 Declarations of Interest:
 - 2.1 To receive any updates to the Register of Interests.
 - 2.2 To receive any interests in agenda items.
- 3 Public forum.
- 4 To approve the minutes of the following meeting:
 - 4.1 Tuesday 3rd October 2023.
- 5 Matters arising from the minutes not covered elsewhere by the agenda (this is for information only: no decisions can be made under this item).
- 6 Planning matters:
 - 6.1 To consider the following planning applications:
 - 6.1.1 23/02261/PASOL – Faulkners, Bradfield College
Application to determine if prior approval is required for a proposed: Installation of solar PV (118 panels) on the roof of Faulkner’s Boarding House.
 - 6.1.2 23/02262/PASOL – The Close, Bradfield College
Application to determine if prior approval is required for a proposed: Installation of solar PV (98 panels) on the roof of The Close Boarding House.
 - 6.1.3 23/02307/FUL & 23/02308/LBC – Slade Gate Cottage, Buckhold
Two storey side extension, replacement porch and garage, internal alterations.
 - 6.1.4 23/02354/FUL – Main Car Park, Bradfield College
Temporary use of College car park as construction compound and associated structure and cabins for the period 1st April 2024 to 1st April 2027 in association with works to Army House and Sculpture and Photography Classrooms.

- 6.1.5 23/02429/FUL – St. Andrew’s School, Buckhold
*Section 73 – Variation of condition 2 (approved plans) of approved application 22/02996/FUL:
External alterations to Old Hall including installation of solar panels, blocking up existing first floor
windows, installation of rooflights, single storey timber canopy, air source heat pump and new
external steps.*
- 6.1.6 23/02435/LBC – Army House, Bradfield College
Window repairs and associated works to louvres and vents.
- 6.2 Planning decisions taken by WBC.
- 6.3 To receive an update on enforcement matters.
- 7 To receive the District Councillors report.
- 8 Highways.
- 8.1 To receive an update on flooding on Southend Road.
- 8.2 To receive an update on parking on Cock Lane.
- 8.3 To receive an update on the conifers on Hungerford Lane. Lane.
- 8.4 To consider speeding in the parish and to receive an update from the WBC CSW seminar.
- 9 To receive the Clerk’s report.
- 9.1 To finalise arrangements for the Remembrance Service (Sunday 12th November).
- 9.2 To make the necessary arrangements for a meeting about a Neighbourhood Development Plan with
Bryan Lyttle (WBC).
- 10 Environment.
- 10.1 To receive an update about defibrillator provision in Bradfield.
- 10.2 To receive an update on any issues with public right of way (footpaths/bridleways/byways).
- 10.3 To receive an update on Sovereign issues.
- 11 Bradfield Village Hall.
- 11.1 To receive an update on the Village Hall Committee.
- 11.2 To consider the Terms of Reference for a subcommittee to review the options for a hall fit for purpose.
- 12 To receive reports from meetings attended on behalf of BPC.
- 12.1 Any meetings.
- 13 Correspondence.
- 14 Finances.
- 14.1 To receive a bank reconciliation (dated 7/11/2023).
- 14.2 To receive a list of receipts and payments since the last meeting.
- 14.3 To approve the Clerks salary for November 2023.
- 15 Round table comments (note this is for information only and no decisions may legally be taken).

Date of next Bradfield PC meeting:

Tuesday 5th December 2023 at 7.30pm in the Committee Room at Bradfield Village Hall.