

## BRADFIELD PARISH COUNCIL

You are invited to attend a meeting of Bradfield Parish Council on Tuesday 1<sup>st</sup> June 2021 in Bradfield Village Hall at 7.30pm. Note that face masks must be worn at all times, unless exempt or a negative lateral flow test has been carried out in the previous 24 hour period when face masks may be removed whilst seated.

### Agenda

- 1 To receive apologies for absence.
- 2 Declarations of Interest:
  - 2.1 To receive any updates to the register of interest.
  - 2.2 To receive any interests in agenda items.
- 3 Public forum.
- 4 To approve the minutes of the meeting held on Tuesday 4<sup>th</sup> May 2021.
- 5 Matters arising from the minutes not covered elsewhere by the agenda (this is for information only: no decisions can be made under this item).
- 6 Planning matters:
  - 6.1 To consider the following planning applications:
    - 6.1.1 21/00763/AGRIC – Frogmore Farm.  
*Application to determine if prior approval is required for a proposed: Agricultural general purpose building.*
    - 6.1.2 21/01213/HOUSE – Evendyne, Southend Road.  
*Proposed extensions to rear and side elevations and new first floor accommodation, plus new porch.*
    - 6.1.3 21/01180/HOUSE – Hill End, Rotten Row.  
*Alterations to extended hallway and flat roof above, to flat roof over Garage and Utility Room and changes to the external façade. Erection of an open porch and division of Garage into Laundry/Storage area and Garage storage area. Changes to internal kitchen/dining room layout.*
  - 6.2 Planning decisions taken by WBC.

- 6.3 Planning related correspondence:
  - 6.3.1 Email about proposals for the Old Pumping Station.
  - 6.3.2 Email about an orangery at 3 Green Land, Tutts Clump.
- 7 To receive an update on purchase of benches around the parish and applying for a members bid to cover part of the cost.
- 8 To receive a written report from the meeting with Bradfield Village Hall Committee on 27/5/2021.
- 9 Annual Governance and Accountability Report.
  - 9.1 To receive the Internal Auditors Report.
  - 9.2 To approve the Governance Statement.
  - 9.3 To approve the Statement of Accounts for the year ending 31/3/2021.
  - 9.4 To resolve to claim exemption from External Audit.
- 10 Finances.
  - 10.1 To receive a bank reconciliation (dated 1/6/2021).
  - 10.2 To receive a list of payments and invoices since the last meeting.
- 11 Round table comments (note this is for information only and no decisions may legally be taken).

**Date of next Parish Council Meeting: Tuesday 6<sup>th</sup> July 2021 – 7.30pm**

Helen Pratt - Clerk