

**Minutes of a Virtual Meeting of Bradfield Parish Council held on
Tuesday 1st September 2020 at 7.30pm.**

Present: Cllr. A. House (Chairman)
Cllr. S. O'Reilly
Cllr. M. Ashbrook (parts of the meeting)
Cllr. R. Balsdon
Cllr. P. Isherwood
Cllr. P. Henwood
Cllr. K. Dearing
Mrs. H. Pratt (Clerk)
Jon Alderman

- 62. Apologies.**
Apologies of absence were received and accepted from Cllr. B. Wyatt, Cllr. T. Wale and District Cllr. MacKinnon.
- 63. Declarations of Interest.**
There were no declarations of interest.
- 64. Public Forum.**
No items were discussed in the public forum.
- 65.1 Minutes of the meeting held on Tuesday 4th August 2020.**
It was resolved that the minutes of the meeting held on Tuesday 4th August 2020 were a true record of the meeting and they will be signed by Cllr. House.
- 65.2 Matters arising from the minutes not covered elsewhere (for information only).**
It was noted that there were issues with the drains on Southend Road between Heath Road and Dormer Cottage on 27th August during the heavy rain. The drains were flushed on the 28th August and it is hoped that this will resolve the problems.
- 66. Planning Applications.**
- 66.1 Planning applications which WBC has consulted BPC on:**
- 66.1.1 20/01842/HOUSE – The Paddock, Tutts Clump.**
Garden outbuilding.
A previous application has converted two bays of the existing garage block to storage. The application refers to an area of hardstanding outside the garden outbuilding, but there are no details in the application. The building was felt to be excessively large for domestic storage.
It was agreed that BPC has **no objection** to this application providing that it cannot be used for sleeping and that the open fronted bay remains open.
- 67.2 Planning decisions taken by WBC:**
- 67.2.1 20/01431/HOUSE – Poltava, Stanford Road.**
Erection of new detached one and half storey dwelling on garden land adjacent to Poltava, demolition of existing outbuilding, erection of new detached garage and provision of parking. Sub-division of plot (Re-submission of application 17/03286/FULD to extend the time period for commencement of development).
BPC had **no objection** to this application which has been **approved** by WBC.

- 67.2.2** 20/01416/FUL – Bradfield College.
Removal of two oil tanks and replacement with 5,000L steel oil tank and new underground oil pipes to serve Hillside Boarding House and Housemaster’s House.
 BPC had **no objection** to this application which has been **approved** by WBC.
- 67.2.3** 20/01400/HOUSE – Pyefleet, Cock Lane.
Two storey rear extension, porch and render to elevations.
 BPC had **no objection** to this application which has been **approved** by WBC.
- 67.2.4** 20/01089/FUL – Bradfield College.
Car parking, improved vehicular access and associated hard landscaping and lighting.
 BPC initially **objected** to this application, but once more details on the lighting were provided **no objections** were raised. WBC has **approved** this application.
- 68.** **Highway matters.**
- 68.1** **Deployment of SID in the Parish.**
 Graham Markham at WBC has apologised for the issues with the results of the SID surveys carried out by Cllr. House. Essentially any vehicle travelling faster than 35mph (ACPO) was not listed.
 Graham Markham has since installed a Black Cat speed detector to record the speed of vehicles travelling in both directions at Cripps Farm. The detector was in place for a week and the data showed that 15% of road users travelling west bound and 18.88% of road users travelling east bound were speeding. However, it was noted that pedestrians and cyclists are included in the figures.
 These speeding figures result in Bradfield qualifying for a poster campaign.
- 68.2** **Bradfield Village Pavement Extension.**
 Around Bradfield College, the pavements have been extended. Cllr. Wyatt has raised concern that there is not sufficient road space for tractors to turn.
 Questions were asked about any consultation that took place about the proposed work; it was agreed that this would be pursued with District Cllr. MacKinnon.
- 69.** **Environment.**
- 69.1** **Defibrillator.**
 The Clerk reported that questions had been raised in Bucklebury about whether defibrillator cabinets should be locked (accessed by a code given out by the ambulance service as a result of a 999 call).
 It was agreed to wait for more information about the advantages and disadvantages of a locked defibrillator before moving forwards.
- 69.2** **Remembrance Sunday (8/11/2020).**
 The service is held at 3pm, at the war memorial on Remembrance Sunday.
 Closure of the road has a nil cost, but six weeks’ notice needs to be given.
 The Clerk had spoken to Rev. Jules Gadsby who had suggested that a service be held at an alternative venue where social distancing could more easily be accommodated; the Village Field was suggested.
 It was agreed to put in an application for the road closure and prepare for a service, before deciding about whether to go ahead closer to the time depending on circumstances with Covid-19. No refreshments will be served after any service.
 Cllr. House will organise a wreath.
- 69.3** **Access Restrictions on the Village Field.**
 Bradfield Village Hall committee has requested assistance with the cost of the bollards, temporary gate installation and the height barrier to restrict access to the

Village field. The bollards and temporary gate have already been installed (as a priority to prevent further encampments). The height barrier is needed in order to replace the temporary gate and enable additional parking as required.

The total cost of all the measures, excluding VAT is £2,841.00 (£3,409.20 including VAT).

It was resolved that BPC would pay for all the works and donate them to the Village Hall committee.

70. West Berkshire Councillor Report.

The Clerk will forward District Cllr. MacKinnon's report for September to councillors (once it is received).

71. Correspondence received since the last meeting:

71.1 Comments on application 20/01480/FUL, Glenvale.

Helen Varley contacted BPC to enquire whether the supporting information for application 20/01480/FUL at Glenvale answered the questions BPC had raised in their objection to the application. It was confirmed that the information did not answer the questions. It was noted that there were statements in the documents about the concerned matters, but there was insufficient information to allay the concerns.

71.2 Land north of Stretton Close.

Mr. Alderman was thanked for attending the meeting.

Guy West has contacted BPC and advised that following the recent purchase of the land, hardcore will be put in the entrance to the field. Work is unlikely to start until mid-2021. Security gates will be installed soon. The neighbours are being kept informed.

71.3 Contribution to WBC Libraries.

It was noted that the number of users of the libraries who live in the parish is very low. It was agreed to consider a contribution when grants are considered in the New Year.

71.4 Keyholder use of the Hall.

It was noted that the hall committee has reverted to the old plastic chairs with a maximum number of 30 people attending any function/event with face masks. The new fabric covered chairs are being stored in the committee room, which is therefore out of use.

71.5 Tree Preservation Orders (TPOs) at St. Andrews.

Notification has been received from WBC of provisional TPOs to be placed on five trees in the churchyard at St. Andrew's, Bradfield.

72. Reports from meetings attended on behalf of the Council.

There were no reports from any other meetings.

73. Finances.

73.1 Bank Reconciliation to the 1/9/2020.

The finance report showed a balance of £10,165.30 in the current account once all cheques and lodgements have cleared.

The finance report showed a reconciliation to the current account bank statement dated the 3/8/2020 with a balance of £10,803.98. The business account had a balance of £43,112.88 on the 26/8/2020.

73.2 List of Transactions since the last meeting.

The following payments have been made:

A.J. House	£52.00	Toner cartridges.
Helen Pratt	£347.68	August salary.
Triangle Management	£36.00	Bin emptying (August).
Bradfield Village Hall	£72.00	Hire of hall for Jan, Feb & March 2020 meetings.

73.3 Youth Shelter Rent.

It was agreed that the annual lease of £50.00 should be paid for this year because the youth shelter has not yet been removed.

74. Round Table Comments.

74.1 Fly-tipped Tyres.

Cllr. O'Reilly commented that 35 tyres had been fly-tipped somewhere in Bradfield; this information came from social media.

74.2 Hedge Trimmings.

It was reported that hedge trimmings are accumulating in the front garden of 56 Southend Road and are currently higher than the hedge. It was agreed that this would be reported to Adrian Brunskill at Sovereign Housing.

75. The meeting concluded at 8.45pm.

Date of Next meeting: Tuesday 6th October 2020 at 7.30pm.